



**Estabrook Elementary School**  
**117 Grove Street**  
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Sandra A. Trach  
Principal

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October 30, 2010

Dear Estabrook Parents and Guardians:

I am writing to communicate the final placement for Estabrook classrooms. Please see the impacted classrooms as outlined below. **These classrooms will have no school on Monday, November 8, 2010** to allow teachers to set-up for the school year in their final locations. All other classes will attend school as usual on November 8th. Estabrook School will be in full session on Tuesday, November 9, 2010 for all classes from 8:45-3:15.

<b>Classroom Teacher Name, Grade</b>	<b>Current Classroom Location</b>	<b>New Classroom Location as of Tuesday, November 9, 2010</b>
Dr. Berenson, Kindergarten	7B (modular)	7B (modular)
Ms. Drisko, Kindergarten	7C (modular)	26 (new addition portion of school)
Ms. Linton, Kindergarten	7A, B, C (modular)	7C (modular)
Ms. O'Hare-Gibson, Kindergarten	7A (modular)	Room 27 (new addition portion of school)
Ms. Kramer, Grade One	Computer lab	Room 5
Ms. Robertson, Grade One	Library	Room 7A (modular)
Ms. Gee, Grade Two	Gymnasium	Room 2
Ms. Verity, Grade Two	Gymnasium	Room 1
Ms. Whitcomb, Grade Two	Room 31B	Room 31B
Ms. Bourret, Grade Four	Room 26	Room 4
Ms. Modoono, Grade Four	Room 25	Room 3
Ms. Taddeo, Grade Four	Room 27	Room 6 (SmartBoard will be moved to this classroom)
Ms. Hassan (P.E.)	Classrooms	Gymnasium will be fully restored
Ms. Kuhn / Ms. Vanderhill (Library/Media)	Classrooms	Library will be fully restored
Ms. Burk, Mr. Sanborn, (Math), Ms. Garcia-Meitin (Literacy), Ms. Roche, Ms. Dowling-Grant (ELL)	Assistant Principal's office, Teacher Work Room, Conference Room	Intervention Room will be fully restored in Room 25

This final configuration allows Physical Education, Library and our Intervention spaces to be fully restored. These classes will return to their usual instruction on Tuesday, November 9, 2010. Lextended Day will also return to Estabrook School in Room 25 and resume access to Room 21A and 21B, the dining lobby, and the

gymnasium. The Lextended Day Director will be in communication with families regarding specific dates and information for their program.

Please accept my gratitude for your extraordinary patience, support and advocacy this fall. I recognize firsthand, the challenges the environmental situation has posed for your children. The Estabrook teachers have carefully advised me on the needs within each classroom and this final displacement takes into account their specific guidance. It also factors in the many critical environmental, academic, and social-emotional considerations essential to each classroom. I am confident that this final configuration will restore a sense of day-to-day normalcy and community, while also allowing us to uphold our rigorous educational mission.

On Monday, November 1st, we plan to briefly share this upcoming final move with your children in their classroom meetings. We will offer a calm, reassuring and child-centered message, stating that much of the construction work on our school is now complete. Some of our classes will stay in the same place and some of our classes will move to a new classroom. This is the last time we expect to move this school year. Library instruction will return to the library and Physical Education classes will return to the gymnasium. Thank you for offering your child(ren) a similar and supportive message at home. We appreciate and value your partnership.

Please do not hesitate to contact with me with any questions or concerns you might have. I will help in any way I can.

Respectfully,

Sandra A. Trach  
*Principal*